

# Training Requirements for Licensed Child Care Centers

This is a guide to inform you of training requirements throughout the ExceleRate<sup>®</sup> Illinois Circles of Quality. Please always refer to the ExceleRate Illinois Standard and Evidence Overview Chart for the specific detail.

To find available trainings, visit the statewide online training calendar at [www.ilgateways.com](http://www.ilgateways.com) or find online trainings at <https://courses.inccrra.org>. Trainings are free unless otherwise noted.

For a training to be ExceleRate-approved it must also be Gateways Registry-approved and appear on section 3, 4, or 5 of your Professional Development Record (PDR).

TRAINING TITLE/TOPIC	DOMAIN/ STANDARD	BRONZE	SILVER	GOLD	REQUIRED ATTENDEES	EXCELERATE-APPROVED TRAININGS AVAILABLE / EFFECTIVE DATE / FEE
ExceleRate Illinois Orientation		√	√	√	Administrator	ExceleRate Illinois Orientation ●★ / December 2021
Environment Rating Scales	1A	√	√	√	Administrator 50% teaching staff	An Introduction to the Environment Rating Scales / July 2007- June 2025 -OR- How ERS Works ●★ / 2025 Scale specific trainings are recommended based on assessment tool(s) you use.
Early Learning Guidelines for Children Birth to Age Three	1B / 1C	√			Administrator 50% teaching staff (trained on standards specific to the age group they care for)	Illinois Early Learning Guidelines (IELG) ●★ / December 2013
Early Learning and Development Standards Preschool	1B / 1C	√			Administrator 50% teaching staff (trained on standards specific to the age group they care for)	Illinois Early Learning & Development Standards (IELDS) ●★ / August 2013
Curriculum	1B	√	√		<b>Bronze:</b> Administrator 50% teaching staff (trained on overview of curricula or a specific curriculum aligned with IELG/IELDS)	Finding a Curriculum that Works for You ●★ / April 2014
					<b>Silver:</b> 50% teaching staff (trained on specific curriculum or curriculum implementation)	Creative Curriculum for Infants, Toddlers and Twos ★; Creative Curriculum for Preschool - 5th Edition ★ / January 2004 / \$20 Off the Shelf and into Practice: Using Your Curriculum Every Day ●★ / July 2015
Child Screening	1D	√			Administrator	Introduction to Developmental Screening Tools ●★ / March 2014 -OR- Early Childhood Developmental Screening (ECDS) ★ / December 2007
Child Assessment	1E	√			Administrator	Fundamentals of Child Assessment ●★ / April 2014
Inclusion of Children with Disabilities or Developmental Delays	1F	√	√	√	<b>Bronze/Silver:</b> Administrator 50% teaching staff	Welcoming Each & Every Child (WEEC) ■●★ / any duration / November 2012 -OR- Special Care / any duration / 2004–2012
					<b>Gold:</b> All classroom staff	

● = Available on-line  
★ = Available in Spanish

■ Teaching Staff that have completed an Associate or higher degree in Child Development, Early Childhood Education, Special Education, or closely related field, have met the 1F- Children with Special Needs standard (across all circles) and will not need to show proof of completing the "Welcoming Each and Every Child" training. This will be confirmed through official transcripts from an accredited college/universities.

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TRAINING TITLE/TOPIC	DOMAIN/STANDARD	BRONZE	SILVER	GOLD	REQUIRED ATTENDEES	REGISTRY TRAININGS AVAILABLE / EFFECTIVE DATE / FEE
Family & Community Engagement	2A	√			Administrator	Family and Community - Partners in Learning ●* / June 2014
Transitions	2B	√			Administrator	An Introduction to Transitions ●* / June 2014
Program Administration	3A	√	√	√	Administrator	Getting Ready for the PAS - 2nd Edition ● / July 2011 / \$15
Continuous Quality Improvement	3C	√			Administrator	Understanding and Planning for Continuous Quality Improvement ●* June 2014
Linguistically & Culturally Appropriate Practice	3D	√			Administrator 50% teaching staff	Basics of Culturally and Linguistically Appropriate Practice ●* April 2014
Staff Development	4C	√			Administrator (or staff responsible for professional development planning)	Creating Individual Professional Development Plans ●* June 2014

Gateways Credentials (i.e. ECE Credential levels 3-5, Infant Toddler Credential levels 3-5, Illinois Director Credential levels I-III, and the Family Child Care Credential levels 4-5) meet the following ExceleRate Illinois training requirements (across all circles of quality):

- Finding a Curriculum that Works for You
- Introduction to Developmental Screening Tools
- Fundamentals of Child Assessment
- Welcoming Each & Every Child
- Family and Community: Partners in Learning
- An Introduction to Transitions
- Understanding and Planning for Continuous Quality Improvement
- Basics of Culturally and Linguistically Appropriate Practice
- Creating Individual Professional Development Plans

Gateways Family Child Care Credential level 3 meets the following ExceleRate Illinois training requirements (across all circles of quality):

- Finding a Curriculum that Works for You

Preschool for All funded teachers/assistants within licensed child care centers are not required to take the ExceleRate Illinois Circle of Quality required training or the professional development hours at 4C. However, staff may attend ExceleRate approved training if they choose.

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